

**Minutes from the Leadership Advisory Committee Teleconference  
November 21, 2011, 3:30 pm**

1. Roll Call

- Ohio ACTE Staff – Chris Gardner and Stephanie Haas
- Ohio ACTE Board Members – John Boggess and Joe Dannemiller
- PACE – Carol Klotz
- OAAE – Rose Hartschuh
- CBI – Kathy Truster
- OATFACS – Ruth Budd
- Special Needs – Theresa Lingenfelter
- T&I – Stewart Spittle

2. Division Sessions at the All-Ohio Conference 2012

- Chris reported that the Annual Conference Committee would like each division to provide programming/sessions for their Division at the Conference. Divisions are also invited to have a division track with 3 – 4 sessions directed towards their members. Each Division is also strongly encouraged to provide a session targeted toward a broad audience, letting attendees know about their specific area of CTE and what all CT educators should know about the services/issues they provide to students as part of CTE.
- Everyone agreed this was a good idea and seemed feasible for their divisions.
- There will be no additional cost for the divisions, unless they decide to go above and beyond (snacks, paid speakers, etc.).
- Speakers would need to be available August 1<sup>st</sup> and 2<sup>nd</sup>. Interested speakers need to fill out the presentation proposal form on the Ohio ACTE website by January 31.
- More information on presentations and the presentation submittal form can be found [at this presentation proposal link](#).
- The next conference committee teleconference is December 1 at 3:00. All division presidents are welcome to participate.

3. Division Webpages

- Each division has their own webpage on the Ohio ACTE website. Updates need to be made more frequently. It is a great way for division members, as well as people who are interested in divisions to find information.
- Updates and changes need to be sent to Stephanie ([membership@ohioacte.org](mailto:membership@ohioacte.org)). Changes can be usually be made within one day.
- Even if Divisions are not having Ohio ACTE do their event registrations, it would be helpful to send event dates and information so the details can be included on Ohio ACTE's Web site for attendees and potential attendees. Stephanie will put the

information on the event calendar. That way Ohio ACTE has the information if members call with questions.

#### 4. Division Goals

Each division was asked to share their goals for the year:

- PACE – They have been very successful in planning their spring conference. Ohio ACTE President John Boggess shared with the group that Chancellor Petro visited Miami Valley recently and it was a very successful meeting.
- OAAE – They are working on restructuring and refocusing their goals. Currently they are having issues with changes to the child labor laws. John thought that having CASE do a breakout session at the All-Ohio Conference would be beneficial.
- CBI – They are working on their financial responsibilities as a Division and they are changing their conference format to hopefully help boost attendance.
- OATFACS – Currently, they are planning their summer conference. They are working on visiting schools to try and increase their membership. They recently met with Steve Gratz from ODE and passed out fliers at the OSBA Conference.
- Special Needs - Their main focus is staff awareness. They are also working on their spring conference, which has recently changed to being held bi-annually.
- Trade and Industrial – They are also working on their spring conference. They are hoping to use some of the speakers from their spring conference for a track at the annual conference. Increased membership is another one of their goals.

#### 5. The group discussed how Ohio ACTE can help the Divisions, and the following ideas were shared:

- Help increase membership.
- It was brought up that Butler Tech pays a portion of their educator's dues. It was suggested that maybe there be an incentive for districts who reach a certain number of members. Chris brought up payroll deduct and the possibility of Ohio ACTE bringing back reoccurring credit card payments. It was decided this would all be discussed at a membership committee meeting.
- The idea of having each member get a new member to join was brought up as well. Personal invitations would be a lot more successful.
- Rose brought up the idea of having each division put a short update in the print and e-newsletters. The e-newsletter is sent out the first Wednesday of every month, so updates would need to be sent to Stephanie by the last Wednesday of the previous month. Print newsletter deadlines will be sent later in the year.

#### 6. Adjournment

The meeting was adjourned at approximately 4:30 pm. The next Leadership Advisory (Division Presidents) Teleconference is scheduled for March 12 at 3:30 pm.