Welcome: The meeting was called to order by Lynette Boggs at 8:15 a.m.

Pledge of Allegiance: President-Elect Craig Bales led us in the Pledge of Allegiance

Moment of Silence for Dr. Jim Pinchak

Minutes: Laura Bowers distributed the minutes from Spring ’18. Robin Long (M), Lee Fendrick (S) and minutes accepted.

Treasurer’s Report: Robin Long reviewed the report. Current balance $15,393.10. Lee (M), Russ (S) and report accepted.

Regional Reports:

Region I (North Central) – Lynette Boggs (in place of Jason Kaczay) reported
Region II (Northeast) – Michael Saville reported
Region III (Southeast) – Laura Bowers (in place of Julie Brinkman) reported
Region IV (South Central) – Mike Staton (in place of Jennifer Miller) reported
Region V (Southwest) – Craig Bales (in place of Jackie Kuffel) reported
Region VI (Northwest) – Phil Stockwell reported
Corrections – Lee Fendrick reported

Region I
Members Present: Jason Kaczay (LCJVS), Lynnette Boggs (WCSCC)
  ● New Programming or Dropped Programs- We (LCJVS) are expanding our 9th and 10th grade even further. We are adding 100 new students next year. WCSCC is further building their diesel program.
  ● Regional Competition Updates- talked about MCCC as host and plans for regionals.
  ● Spring Conference Dates – April 4 & 5 (board meeting on April 3)

Region II
Members Present: Ted Slankard (Maplewood CTC), John Whipple (A-Tec), Mike Saville (Choffin and Mahoning Co. Career centers)
  ● Discussed A-tech being our regional Skills site this year and next and some logistics and needs surrounding that.
  ● New Programs:
    Maplewood Career Center
    No new programs
    Looking at moving electronics to integrate more robotics
A-tech
  No new programs

Mahoning County CTC
  Clean Energy and the Environment
  Industrial Maintenance
  Software Engineering
  Horticulture program changed to Natural Resource & Wildlife Management

Choffin Career Center
  Looking at adding Exercise Science to compliment programming at YSU

**Region III**

**Members Present:** Julie Brinkman (BCC), Laura Bowers (C-TEC) (via email)
- Constitution change for composition of the Executive Board - yes
- New Programming or Dropped Programs
  - Buckeye - Business and Marketing program - The students are doing a lot of our filming within the programs to report out on social media, and working and marketing our new school store.
  - C-TEC - Manufacturing Fundamentals driven by low numbers this year in AED, so that teacher picked up a senior only program. Work Keys tested in. NIMS, OSHA, First Aid/CPR credential first semester, intended to be a work placement for these students in second semester.
- Regional Competition Updates - February 23 at Buckeye (offsite - Construction, Automotive, Electrical)
- Spring Conference Dates – April 4 & 5 (board meeting on April 3)

**Region IV**

**Members Present:** Tim Updike (Buckeye Hills), Mike Staton and James Howard (CCTC)
- The region supports the language change in the constitution
- New programs
  - BHCC - Advanced Robotics Manufacturing Systems, Cyber Security
  - CCTC - Heavy Equipment Operator
- Regional Competition - March 2 at Pickaway Ross
- Spring Conference Dates April 4 & 5

**Region V**

**Members Present:**
Ryan Petitti, Brian Stetler, Graig Bales, Rick Pridemore, Brad Richardson, Chris Trentman, Roger Voisard, Russell Crosthwaite, John Wiseman, Jackie Kuffel

*Language change in the constitution:*
The proposal is to strike a position and replace with another: remove President of T & I Division with Ohio ACTE and replace with State SkillsUSA. Our discussion was that this is a role that has traditionally been held by a teacher and not filled on our board. Having State Skills (Jackie) may help bring some consistency that ODE has not been able to do in the past few years. The group agreed the proposal a the constitutional change was sound; Notified that it would be voted upon on November 16

Spring Conference Dates – April 4 & 5 (board meeting on April 3)
New Programming or Dropped Programs
Tri-Star - Cybersecurity; New School building Fall of FY20
High Point - Manufacturing in the satellites; Main campus is revamping the Nursing pathway to an academy approach including Medical Assisting, STNA, and Exercise Science
Cincinnati Public - Exercise Science/SPorts Medicine @ Riverview East
Butler Tech - Mechatronics with an Associates from Sinclair CC, Drone Aviation, Exercise Science, retooling business programing to a Medical Business
Great Oaks - Gaming Apps, Cybersecurity, and CNC in Adult Ed

Regional SkillsUSA Competition - Ryan Petitti, Tolles Advisor lead the discussion
Date of competition is February 16; Off-site competitions Feb 2 and 9
Administrators from each district need to help in the coordination of competitions; Tolles will send out letters to ask for help
Tolles has secured coordination by in house staff for most programming; The staff is currently seeking judges for the events
Discussion on use of IBEW and IEC
Asked for tool lists to be sent to Ryan
Tolles has secured the meal; purchasing ability at Lowes, a map with possible competition assignments has been created
Regional walk through on December 10 at 10:30; Tolles will secure lunch; Please RSVP

Region VI
Members Present:
Phil Stockwell- Penta CC
Tony McCord- Four County CC
Ted Verhoff- Vantage CC
Lyne Walby- Vanguard Tech Center
Nick Sammetinger- Apollo CC
Charlie Warthling- EHOVE CC
Kelly Bodkin- EHOVE CC
Vaughn Ray- Auglaize County ESC
Elisa Heal- VSCTC- Sentinel Campus
Bruce Johnson- Apollo CC

Pass out minutes from Spring 2018 Regional meeting
• Minutes approved

Regional SkillsUSA Competition at Penta Career Center on February 15th 2019
• Hosted Regional information meeting Nov. 2 @ Penta. Good dialogue on details with ODE (Rob & Fritz)
• Thoughts/suggestions
 – Penta has a coordinator for each regional contest
 – Any interest in providing a co-coordinator/judge please let me know- pstockwell@pentacc.org
 – New teachers/advisors would be welcome
 – Contest coordinator list was requested will be sent out
 – Conversation about the size of Region VI, increased numbers mentioned by ODE, and number of schools in our region.
 – Worries about contest sizes going forward and numbers for straight to state contests.
 – Regional Rotation (* Confirmed)
  * Four-County - 17/18
  * Penta – 19/20
  *Pioneer/Madison - 21/22
  Vantage – 23/24
  Apollo – 25/26
  Tri-Rivers – 27/28
  Vanguard-Sentinel – 29/30
  EHOVE – 31/32
  Four County – 33/3
→ Resumes required at Regional Contest
→ Hard deadlines for registration. Printing and logistic headaches with late add/drops

**CTEP/OTIESA Executive Board Updates**
→ Change to constitution and bylaws to delete from Executive Council the President of The Trade and Industrial Division of Ohio ACTE and add State Director of Ohio SkillsUSA
→ Motion to accept, seconded

**Spring 2019 CTEP/OTIESA Conference dates** – April 4th and 5th - Here at Embassy Suites

**Around the Table:**
→ Does anyone have any suggestions for topics at the fall conference or have a best practice/someone from your school you would like to present?
→ Does anyone have any new program start-ups or programs closing?
→ Are there any changes in administration for next school year at your school? (Retirements? Openings?)

Possible Fall Topics (What Do You Want To See Here?) - Contact Info. helps-
OTES Changes- Career Center Model CTSO involvement/momentum
PBIS Update- Tier 2 Break-out sessions-
KeyTrain- Workeys Mental Health-Social Work

**Four-County –**
· Now a substation for Henry County Sherriff station. Officer assigned to school. Working well

**Penta –**
· Conversations about adding Industrial Maintenance
  Now have 2 Advanced Curriculum courses through HSTW that have attached academic credit, Energy and Power and Automated Materials Joining. Have also attached English academic credit to Med. Tech., Dental, and Math credit to Welding.

**Pioneer- ??**

**Vantage-**
· Ted- CDL went from 4 to 14 students this year. On track to finish testing before school is out. Student have point system this year to show that they have an interest in remaining at the Career Center. Points lost for absences, behavior, etc. Can earn points different ways. Students leave parking area in the order they arrive. Tardies are way down. Students arriving early.

**Apollo –**
· Starting fire, expanding 2 year Welding program

**Tri-Rivers – ??**

**Vanguard–**
· Combining electrical and building trades, opening space for Diesel Tech. Beginning process of collaboration with Terra Tech. 8 pathways involved. Students can start as Sophomores and graduate with an Associates Degree. Rigorous pathway that has yielded a good partnership with Terra.
- 50th anniversary celebration this year.

Sentinel-
- Renovation of Electrical, Building Trades, and ETR programs.
- First year of Robotics with 18 students.
- Hiring for Electrical Trades and Career Pathways.
- Sent another Automotive Refinishing student to World Skills competition.

EHOVE –
- Cyber Security starting next year, recruited for, and instructor hired. 12 embedded post-secondary credits.
- Offering Code.org elective credit which has been successful.
- Rebranding existing Visual Media from Arts Pathway program to Visual Media in the IT pathway.
- Looking at hiring medical instructor for Healthcare sophomore track.
- Supt. opening for next year. Staff has had input and Local ESC conducting search.

Corrections

Members Present: 20
- New programs are still being implemented in server institutions. There is money for equipment, but first spend the local dollars. Big purchases send directly to Dwight after your administrators sign.
- Adult diploma: the numbers have gone up from last year. Need to make sure the students are ready for the Work-Keys and tested. Study materials will be available in the near future. Please remember that the student must pass each section, have a high enough composite score, and complete the year long career tech program. Also, new books will be ordered for the APS programs after the first of the year.
- The group also discussed that CTEP should be used and move away from OTEISA.

Old Business:
None

New Business:
Revision to Constitution and Bylaws - strike vacant position (President of T & I with Ohio ACTE) and replace with State SkillsUSA Director; Lynn explained this was to hopefully bring some consistency in light of frequent ODE changes in personnel; no discussion; Lee Fendrick (M), Mike Staton (S) all in favor

Adjournment:
Mike Staton (M), Robin Long (S) to adjourn at 8:32 a.m.